

Field Solutions Holdings Limited ABN 92 111 460 121

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a 38/23 Narabang Way Belrose NSW 2085

# **External Auditor Procedures**

# **Document Description**

Field Solutions and all its related bodies corporate adhere to the Principle 4 of the ASX Corporate Governance Principles and recommendations (3rd Edition), which recommends that companies have in place a structure of review which ensures the truthful and factual presentation of the company's financial position. Principle 4 recommends that the Board establish an audit committee to undertake the task of meeting the company's reporting obligations. This document also covers the Selection, Appointment & Rotation of an External Auditor.

## Responsibility

The Audit and Risk Committee (ARC) is responsible for the Company's relationship with its external auditor and makes recommendations to the Board in relation to the selection, appointment, re-appointment or replacement of the external auditor and the rotation of the engagement partner. Any recommendations by the ARC must be the subject of a Board approved resolution that is subsequently passed by shareholders at the next annual general meeting of the Company.

#### Selection criteria

The procedure for the selection and appointment of Field Solutions' external auditor is based on the following criteria.

### MANDATORY CRITERIA

Candidates for the position of external auditor of the Company must be able to demonstrate complete independence from the Company and an ability to maintain independence through the engagement period. Further, the successful candidate



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must have arrangements in place for the rotation of the audit engagement partner on a regular basis.

#### **OTHER CRITERIA**

Other than the mandatory criteria mentioned above, the ARC may select an external auditor based on criteria relevant to the business of the Company such as experience in the industry in which the Company operates, references, cost and any other matters deemed relevant by the committee.

## **Rotation of External Auditor partners and staff**

ARC will review the performance of the external auditor at least on an annual basis. The External Auditor is required to rotate the Company's engagement and review partners at least once every five years. A previous engagement partner should not be involved in the Company audit for at least two years subsequent to their rotation.

# Review

This policy is subject to annual review.